

From: [R6HarveyLSC](#)
To: [R6HarveyInfo](#)
Subject: FW: change to Janie Acevedo's travel
Date: Friday, September 15, 2017 6:39:34 PM

From: Acevedo, Janie
Sent: Friday, September 15, 2017 6:39:33 PM (UTC-06:00) Central Time (US & Canada)
To: R6HarveyLSC
Cc: Bokun, Lisa
Subject: RE: change to Janie Acevedo's travel

I amended my TA this evening to adjust return date, rental car cost, etc.....

From: R6HarveyLSC
Sent: Thursday, September 14, 2017 10:04 AM
To: Acevedo, Janie <Acevedo.Janie@epa.gov>
Cc: Biggs, Tonia <Biggs.Tonia@epa.gov>; R6HarveyLSC <R6HarveyLSC@epa.gov>
Subject: Fw: change to Janie Acevedo's travel

Janie- please see guidance below from Timber on adjusting your travel. Thanks.

v/r
Adam Weece

From: Carter, Timber
Sent: Thursday, September 14, 2017 9:16 AM
To: R6HarveyLSC
Subject: RE: change to Janie Acevedo's travel

I can amend her TA, she needs to change her flight reservations, she can call BCD Travel @ 1(866) 964-1346. Thanks!

From: R6HarveyLSC
Sent: Wednesday, September 13, 2017 6:45 PM
To: Carter, Timber <Carter.Timber@epa.gov>
Cc: Acevedo, Janie <Acevedo.Janie@epa.gov>; Bokun, Lisa <Bokun.Lisa@epa.gov>; R6HarveyLSC <R6HarveyLSC@epa.gov>; Christian, Doretha <christian.doretha@epa.gov>
Subject: change to Janie Acevedo's travel

Timber-
Janie Acevedo's (AT# 35955) travel date has moved to accommodate overlap with her replacement. She was originally returning to Dallas Sept. 16; now she needs to book travel

back to Dallas for Sept. 19 instead.

What do we need to do to change that travel?

Thanks!

Adam Weece

Hurricane Harvey Response